

OFFICIAL MINUTES, BOARD OF EDUCATIONAL SERVICE UNIT NO. 13

Tuesday – October 17, 2017
Scottsbluff, NE

Harms Center, Room 188, 2620 College Park,

The regular meeting of the Board of Educational Service Unit #13 was called to order by President Ray Richards on Tuesday October 17, 2017 at 7:00 PM at the HARMS Center, Room 188, 2620 College Park, Scottsbluff, NE. Previous public notice was given in the Star-Herald on Thursday, October 12, 2017. Agenda items were uploaded to the ESU #13 website on Thursday, October 12, 2017 for Board Members.

President Richards referenced the Nebraska Open Meetings Act as posted and noted that the Board reserves the right to rearrange the order of the agenda and to convene an executive session in accordance with § 84-1410.

Present: Diane Coon, Steve Diemoz, Pat Dobry, Don Egging, Patricia Jones, Bill Knapper, Scott Marsh, Kim Marx, Tom Millette, Ray Richards, Mark Sinner, Rosalene Tollman, Dr. Jeff West-Administrator, Jodi Walker-Business Manager and Desira Martin, Treasurer. Guests: Donna Jenne, Laura Barrett, Dr. Katie Carrizales, Paul Smith.
Absent: None.

Moved by Marsh, seconded by Millette, that the agenda be approved as listed. Aye: Coon, Diemoz, Dobry, Egging, Jones, Knapper, Marx, Richards, Sinner, Tollman. Nay: none. Absent: None. Motion passed.

Moved by Millette, seconded by Diemoz, that consent action items be approved as listed (minutes of regular meeting-September 2017, Budget Hearing, Tax Hearing, Treasurer's report, Fund Balance report, Budget Summary and claims). Aye: Dobry, Egging, Jones, Knapper, Marsh, Sinner, Tollman, Coon. Abstain: Marx, Richards. Nay: none. Absent: None. Motion passed. The following General Fund claims were approved for payment:

| Check # | Payee | Amount |
|---------|--------------------------------|--------------|
| 8569 | Black Hills Energy | \$79.08 |
| 8570 | Black Hills Energy | \$120.06 |
| 8571 | CenturyLink | \$1,343.95 |
| 8572 | CenturyLink Communications | \$862.53 |
| 8573 | City of Gering | \$435.51 |
| 8574 | City of Terrytown | \$42.60 |
| 8575 | Great Plains Communications | \$2,841.38 |
| 8576 | Payroll Account | \$738,343.51 |
| 8577 | Viaero Wireless | \$397.48 |
| 8578 | Wells Fargo | \$6,312.30 |
| 8579 | Allo Communications | \$928.48 |
| 8580 | Charter Communications | \$152.80 |
| 8581 | City of Sidney | \$756.38 |
| 8582 | Nebraska Public Power District | \$2,245.99 |
| 8583 | 308 Embroidery | \$62.96 |
| 8584 | AdvancEd – Nebraska | \$360.00 |
| 8585 | Aguallo, Maria | \$50.83 |

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| 8586 | Ahlers Baking, Inc. | \$118.68 |
| 8587 | Alliance Public Schools | \$4,128.00 |
| 8588 | Anita's Greenscaping, Inc. | \$270.00 |
| 8589 | Apple, Inc. | \$1,197.00 |
| 8590 | Assoc. Education Service Agen. | \$890.00 |
| 8591 | Baker & Associates | \$3,749.50 |
| 8592 | Bayard Public Schools | \$4,357.05 |
| 8593 | Bayard Public Schools | \$855.00 |
| 8594 | Benzel Pest Control | \$95.00 |
| 8595 | Benzel Pest Control | \$290.00 |
| 8596 | Berreth, Jacinth | \$462.24 |
| 8597 | Best Heating and Cooling, LLC | \$536.75 |
| 8598 | Birch Communications | \$395.24 |
| 8599 | Blanco-Turner, Jessica | \$159.92 |
| 8600 | Brown & Saenger | \$9,395.17 |
| 8601 | Bumper To Bumper Body/Paint | \$500.00 |
| 8602 | CAERT, Inc. | \$799.98 |
| 8603 | Capital Business Systems, Inc. | \$1,383.03 |
| 8604 | CarveWright | \$3,513.97 |
| 8605 | Cash-Wa Distributing | \$2,362.21 |
| 8606 | Charter Communications | \$48.98 |
| 8607 | Chuck Elley Presentations | \$600.00 |
| 8608 | Community Action Partnership | \$22,936.25 |
| 8609 | Contractors Materials, Inc. | \$110.00 |
| 8610 | CPI | \$510.00 |
| 8611 | Culligan | \$60.75 |
| 8612 | Culligan of Scottsbluff | \$100.53 |
| 8613 | Culligan Water Conditioning | \$14.95 |
| 8614 | Cytek Media Systems, Inc. | \$1,258.40 |
| 8615 | D & H Electronic Supply | \$15.40 |
| 8616 | D. Martin-ESU #13 | \$41.96 |
| 8617 | Dan Gueck Construction, Inc. | \$2,800.00 |
| 8618 | DAS State Accounting-Central | \$433.63 |
| 8619 | Daylight Bakery | \$6.99 |
| 8620 | Dell Marketing | \$457.65 |
| 8621 | Diamond Vogel Paint Center | \$37.49 |
| 8622 | Dominguez, Mary | \$33.71 |
| 8623 | Domino's Pizza | \$45.00 |
| 8624 | Douglas, Kelly, Ostdiek, Ossian | \$43.75 |
| 8625 | Drone World | \$2,040.57 |
| 8626 | Ed Service Unit No 10 | \$9,186.50 |
| 8627 | Ed Service Unit No 13 | \$8,505.17 |
| 8628 | Ed Service Unit No 16 | \$897.07 |
| 8629 | Educational Service Unit No. 13 | \$22,939.36 |
| 8630 | Embassy Suites-Lincoln | \$1,121.00 |
| 8631 | Fairfield Inn & Suites | \$91.00 |
| 8632 | Ferguson Signs | \$495.00 |
| 8633 | Finneys Inc. | \$31.47 |
| 8634 | Fremont Motor Company | \$149.28 |
| 8635 | Frenchman Valley Coop | \$1,122.72 |
| 8636 | Froman, Teresa | \$1,070.64 |
| 8637 | Funk, Meggin | \$1,984.15 |
| 8638 | Garza, Brenda | \$13.01 |
| 8639 | Garza, Perla | \$660.89 |
| 8640 | Gering Public Schools | \$2,416.50 |

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| 8641 | Gering Public Schools | \$700.00 |
| 8642 | Golden Child Development | \$4,611.98 |
| 8643 | GovConnection, Inc. | \$728.94 |
| 8644 | Grasmick, Jessica | \$12.84 |
| 8645 | Green, KC | \$750.00 |
| 8646 | Hampton Inn-Kearney | \$606.00 |
| 8647 | Hampton Inn & Suites | \$273.00 |
| 8648 | Hampton Inn – Sidney | \$273.00 |
| 8649 | Hampton Inn SO -Heritage Park | \$436.00 |
| 8650 | Here Wee Grow Child Develop. | \$3,646.06 |
| 8651 | Hi Performance Car Wash | \$20.00 |
| 8652 | Hilliard, Jaymie | \$910.20 |
| 8653 | Hillis, Jeromy | \$147.08 |
| 8654 | Holiday Inn Express-Ogallala | \$455.00 |
| 8655 | Holiday Inn Express & Suites | \$91.00 |
| 8656 | Holiday Inn Express – NO Platte | \$279.00 |
| 8657 | Holiday Inn of Kearney | \$219.90 |
| 8658 | Home Depot Credit Services | \$166.49 |
| 8659 | Hometown Leasing | \$646.95 |
| 8660 | Houghton Mifflin Harcourt | \$452.40 |
| 8661 | Hyannis Area Schools | \$98.00 |
| 8662 | Ideal Linen Supply | \$1,681.70 |
| 8663 | Ideal Linen Supply | \$630.64 |
| 8664 | Jacobs Autoglass | \$290.00 |
| 8665 | Journeyed.com, Inc. | \$6,551.30 |
| 8666 | Julius, Denita | \$141.00 |
| 8667 | Keopke, Amy | \$147.08 |
| 8668 | Kicks and Giggles | \$331.10 |
| 8669 | Kid's First | \$50.00 |
| 8670 | Kids Korner | \$576.00 |
| 8671 | Kimball Health Services | \$2,435.00 |
| 8672 | Kriz-Davis Company | \$89.57 |
| 8673 | KSB School Law, PC, LLO | \$1,583.33 |
| 8674 | KSID Radio | \$75.00 |
| 8675 | Kully Supply | \$151.54 |
| 8676 | LaQuinta Inn & Suites-Kearney | \$99.95 |
| 8677 | Logoz, LLC | \$1,029.00 |
| 8678 | LR4, LLC | \$500.00 |
| 8679 | Lundgren-Carrizales, Katherine | \$280.28 |
| 8680 | Mail Finance | \$397.81 |
| 8681 | Mason, Debra | \$690.00 |
| 8682 | Meadows, Sherriann | \$153.50 |
| 8683 | Meat Shoppe | \$1,115.43 |
| 8684 | Menards | \$576.82 |
| 8685 | Mid-Plains Community College | \$460.00 |
| 8686 | Midwest Auto Supply, Inc. | \$715.00 |
| 8687 | Minatare Public Schools | \$1,900.00 |
| 8688 | Mitchell Public Schools | \$3,420.00 |
| 8689 | Mobility Research | \$645.00 |
| 8690 | MoneyWi\$e Office Supply | \$13.85 |
| 8691 | Monument Car Wash | \$50.77 |
| 8692 | Monument Inn & Suites | \$178.00 |
| 8693 | Morrill Public Schools | \$3,230.00 |
| 8694 | N2Y, LLC | \$1,296.00 |
| 8695 | NAEYC | \$158.81 |

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| 8696 | NE Assoc For Curriculum Assoc | \$15.00 |
| 8697 | NE Community Foundation | \$5,896.00 |
| 8698 | NE Assoc. of School Boards | \$718.00 |
| 8699 | NE Council of School Admin. | \$335.00 |
| 8700 | NebraskaLink | \$7,053.37 |
| 8701 | Neofunds by Neopost | \$548.44 |
| 8702 | NMC Exchange, LLC | \$199.50 |
| 8703 | Noah's Ark Preschool | \$300.00 |
| 8704 | NPPD | \$62.45 |
| 8705 | Ogden, Jeanne | \$96.30 |
| 8706 | One Source | \$88.00 |
| 8707 | O'Reilly Automotive | \$164.58 |
| 8708 | Oriental Trading Company | \$70.95 |
| 8709 | Pacific Northwest Publishing | \$4,333.50 |
| 8710 | Panh Geotech & Environmental | \$1,623.75 |
| 8711 | Panhandle Coop | \$2,704.44 |
| 8712 | Panhandle Coop Assoc. | \$2,938.63 |
| 8713 | Panh Region Disabilities Cncl. | \$1,200.00 |
| 8714 | Paul Reed Construction & Sup. | \$265.70 |
| 8715 | Perry, Guthrie, Haase & Gess | \$225.00 |
| 8716 | Peterson, Sara | \$94.17 |
| 8717 | Pitney Bowes Global Financial | \$197.79 |
| 8718 | Pizza Hut of Scottsbluff | \$117.00 |
| 8719 | Platte Valley Creamery | \$229.00 |
| 8720 | Potter-Dix Early Learning | \$96.00 |
| 8721 | Pro Overhead Door Co. Inc | \$48.50 |
| 8722 | Pro-Ed | \$635.80 |
| 8723 | Purchase Power | \$2.31 |
| 8724 | Randy's Auto Care, LLC | \$355.49 |
| 8725 | Reganis Auto Center | \$491.52 |
| 8726 | R-Pad Apartment Program | \$400.00 |
| 8727 | Rusch's General Contracting | \$24,962.40 |
| 8728 | Rutherford, Shana | \$713.48 |
| 8729 | Schaaf, Sarah | \$66.88 |
| 8730 | School Nurse Supply, Inc. | \$420.24 |
| 8731 | School Specialty | \$3,069.40 |
| 8732 | Scotts Bluff Co. Handi-bus | \$54.00 |
| 8733 | Scottsbluff Public Schools | \$14,881.45 |
| 8734 | Scottsbluff Public Schools | \$2,114.80 |
| 8735 | Scottsbluff Public Schools | \$850.30 |
| 8736 | Scottsbluff Public Schools | \$5,481.60 |
| 8737 | Sidney Glass & Signs | \$100.50 |
| 8738 | Sidney Public Schools | \$1,986.60 |
| 8739 | Sidney Sun Telegraph | \$70.35 |
| 8740 | Sioux Villa | \$100.00 |
| 8741 | Void-Snell Services (280.70) | 0.00 |
| 8742 | Soar Pediatric Therapy, LLC | 6,604.11 |
| 8743 | Sonny's Super Foods, Bridgprt | \$1,240.30 |
| 8744 | Sonny's Super Foods/Sidney | \$279.45 |
| 8745 | Staples Credit Plan | \$102.74 |
| 8746 | Star Herald | \$412.46 |
| 8747 | Subway #6906 | \$347.00 |
| 8748 | Team Chevrolet | \$532.93 |
| 8749 | Top Youth Speakers | \$2,250.00 |
| 8750 | UNL Panh Research & Extens. | \$2,985.00 |

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| 8751 | Van Newkirk, Jan | \$1,300.00 |
| 8752 | Verizon Wireless | \$294.22 |
| 8753 | Verizon Wireless | \$166.54 |
| 8754 | Verizon Wireless | \$404.44 |
| 8755 | Verizon | \$130.08 |
| 8756 | Vocational Research Institute | \$899.00 |
| 8757 | Volunteers of America | \$346.10 |
| 8758 | West, Jeff | \$413.04 |
| 8759 | Western Cooperative Company | \$148.87 |
| 8760 | Western NE Moving & Storage | \$200.00 |
| 8761 | Western NE Community College | \$2,605.75 |
| 8762 | Western NE Community College | \$52.50 |
| 8763 | Western NE Housing | \$475.00 |
| 8764 | Western Plains Business Sol. | \$3,511.41 |
| 8765 | Win Supply | \$8.16 |
| 8766 | Wood, Wesley | \$433.00 |
| 8767 | Verizon Wireless | \$1,300.49 |
| 8768 | Black Hills Energy | \$288.02 |
| 8769 | Black Hills Energy | \$303.83 |
| 8770 | Cardmember Service | \$6,277.95 |
| 8771 | Centurylink | \$2,691.98 |
| 8772 | Charter Communications | \$154.16 |
| 8773 | Chase Card Services | \$2,930.45 |
| 8774 | City of Bridgeport | \$256.15 |
| 8775 | City of Sidney | \$214.52 |
| 8776 | NE Public Power District | \$104.79 |
| 8777 | Visa | \$12,644.72 |
| 8778 | Western States Bank | \$350,000.00 |
| TOTAL | | \$1,409,929.02 |

Calendar

- **October 25, 2017** – ESU #13 Advisory Council meeting. This is a DL meeting. Jeff will be hosting in Chadron. Molly O’Holleran, Nebraska State Board of Education, District 7 will be utilizing DL in Sidney to present to the Council.
- **November 15-17, 2017** – 99th Annual State Education Conference – LaVista Conference Center/Embassy Suites (Diemoz, Marx)
- **November 21, 2017** – Regular Board Meeting (Finance Committee at 6:00 p.m. to open bids for the 4 door sedan)
- **November 29-December 2, 2017** - AESA Annual Conference – San Antonio, Texas (Jeff West, Diane Coon, Steve Diemoz, Patricia Jones, Tom Millette, Ray Richards, Mark Sinner)

Public Forum: no items.

Reports:

ESU 13 staff, Laura Barrett, Director of Special Services, Dr. Katie Carrizales, Licensed Clinical Psychologist, Nationally Certified School Psychologist and Behavioral Health consultant and Paul Smith, Director of Psychology Services, updated the Board on two of our current projects: IOP (Intensive Outpatient Therapy) and Panhandle Beginnings Day School and Day Treatment Facility.

We are collaborating with Region I to provide a higher level of mental health and/or substance abuse service for those students who need more intense services. This program is designed to take services to the student, alleviating the burden of travel. Therapists will travel to the preferred location (school, community building, etc.)

- IOP will include 9 or more hours of intensive level services per week. It is designed to include a combination of family, group, individual therapy as well as psycho-education.
- Treatment plans will be individualized to best meet each client's unique needs.
- Therapeutic services will be subcontracted with community providers, enabling service provision to more remote geographic areas.
- IOP can serve as a step in/step out of more intense service provision such as day treatment/day school.
- IOP will be funded by SOC grant, Medicaid and private insurance.

Our anticipated timeline is that in November or December, we can disperse informational materials to schools and the community and enroll providers. In January, provider orientation including Educational Systems training, Trauma Informed care and IOP expectations will be provided. Referrals will begin to be accepted.

In addition, a review of the proposal for the Panhandle Beginnings Day School and Day Treatment Facility was given. This is a collaboration between ESU #13 and Region I Behavioral Health.

Currently, the Panhandle of Nebraska has limited resources to detect and treat mental illness in school-age children. In a need assessment provided to school districts by ESU 13, districts indicated that there could be up to 30 youth that could benefit from a day school/day treatment program. School districts have implemented a variety of strategies to meet the needs of youths; however, they do not have the appropriate environment or the expertise to care for severely mentally ill youth.

Panhandle Beginnings will be a therapeutic treatment and educational setting that can provide an individualized, educational and therapeutic environment which supports an environment to help youth. This will be a collaborative effort through support of mental health professionals and educators.

The funding needed to run the Day Treatment Facility will need to come from a variety of resources. Some of the services are reimbursable through Medicaid, private insurance and grants.

The Administrator updated the Board of current facility projects. He presented to the Board that a door and siding by the multi-purpose room needs repaired. There is also

some rusting of metal by the conference room. Funding would be out of the cash reserve. The Board agreed to begin the bid process for the door repair now. Utilizing a strategic planning facilitator was discussed. It is the consensus of the Board that this is a good plan for the future of ESU 13.

Old Business:

Moved by Knapper, seconded by Dobry, that the Board adopt the proposed *School Wellness Policy-Students*. Aye: Egging, Jones, Marsh, Marx, Millette, Richards, Sinner, Tollman, Coon, Diemoz. Nay: None. Absent: None. Motion passed.

Moved by Richards, seconded by Coon, that the Board adopt the proposed Board Policy regarding *Annual Emergency Safety Plan, Warning System, Bomb Threats, Safety Drills, Crisis Management and Communications, and Visitors to School*. Aye: Egging, Jones, Knapper, Marsh, Marx, Millette, Sinner, Tollman, Diemoz, Dobry. Nay: None. Absent: None. Motion passed.

New Business:

Proposed Board Policy regarding *Student Memorials* was presented as introduction item only. No action taken.

Moved by Richards, seconded by Dobry, that the Board move into executive session for the purpose of discussing a personnel matter with members of the Board and the Administrator present. Aye: Jones, Knapper, Marsh, Marx, Millette, Sinner, Tollman, Coon, Diemoz, Egging. Nay: None. Absent: None. Motion passed. Board moved into executive session at 8:19 p.m.

Moved by Richards, seconded by Sinner that the regular meeting reconvene. Aye: Knapper, Marsh, Marx, Millette, Tollman, Coon, Diemoz, Dobry, Egging, Jones. Nay: none. Absent: None. Motion passed. The regular meeting reconvened at 8:29 p.m.

Moved by Marsh, seconded by Marx, that the Board approve the above- listed minutes as read. Aye: Millette, Richards, Sinner, Tollman, Coon, Diemoz, Dobry, Egging, Jones, Knapper. Nay: None. Absent: None. Motion passed.

President Richards declared regular meeting adjourned. Next regular meeting will be held Tuesday, November 21, 2017, at 7:00 PM at the ESU #13 Center, 4215 Avenue I, Scottsbluff, NE.

President

Secretary